



ISSUE DATE: 06/17/2025

MYLO X. MONTALVO, DEPUTY SECRETARY

NOVA MONTALVO, SECRETARY

OFFICE OF THE SECRETARY

## BUDGET NOTICE

To whom it may concern,

On Monday, June 16th, 2025, the Financial Services Oversight Committee approved a determination on implementing budget restrictions on the General Services Fund. This currently pays for all daily and monthly operational expenses, such as gas, food, dog food, subscription services, general maintenance, and any cost associated with leisure activities or events. These restrictions will go into effect on July 1st, 2025.

Please review the MAXIMUM monthly spending limits for the categories:

- Foods
  - \$275 per month
    - This includes grocery expenditures, fast food purchases, or dine-in restaurant expenses.
- Pet Expenses
  - \$125 per month
    - This is money reserved exclusively for pet food purchases or any other cost associated with the care and maintenance of our pets.
    - Please note that the allocated amount is only enough to cover monthly wet food expenses.
- Subscription Services
  - \$95 per month
    - This is money reserved for approved services:
      - Adobe Creative Suite
      - Amazon Prime
      - YouTube Premium (Family Plan)
- Gas
  - \$265 per month
    - This is money reserved exclusively for paying for gas. Our average is approximately between \$245 and \$260 per month.
    - If you ask me to take you somewhere and I say no, this is why.



ISSUE DATE: 06/17/2025

MYLO X. MONTALVO, DEPUTY SECRETARY

NOVA MONTALVO, SECRETARY

- Truck Insurance
  - \$91 per month
- Leisure/Other
  - \$104 per month
    - This is money to be used for going out or any other unspecified purpose.
- General Maintenance Fund
  - \$45 per month
    - This is money to be contributed to the general maintenance fund every month. Such as oil changes, pet care appointments, etc..
    - Requires a request and must go through an approval process before funds may be disbursed.

All remaining money after mandatory financial obligations from our monthly income shall be appropriated towards the Debt Reduction Fund to be used to lower our financial obligations. Based on current income, this is to be no less than \$750 per month and will be disbursed in 6-month increments or until fund balances accrue to the equivalent of a total debt balance.

This information is being furnished to you in an effort to promote transparency and education on why we may deny certain requests. We are prioritizing debt reduction efforts. We kindly ask that you do not make unreasonable financial requests that deviate from our objective.

Thank you.

Nova Montalvo  
*Secretary of the Ministry of Foreign Affairs*